



CLINIQUE JURIDIQUE HIJRA / HIJRA LEGAL CLINIC

Research Assistant - Internship Description

The Hijra Legal Clinic

The [Hijra Legal Clinic](#) (HLC) is a non-profit Moroccan association that provides free legal aid to asylum seekers in Morocco at all stages of the asylum procedure. The HLC also defends and advocates for the rights of migrants, asylum-seekers and refugees, and seeks to promote academic research and training on migration and refugee law. The HLC is currently present in three key cities of Morocco, which are Tangier, Rabat and Agadir, with the main office being the one of Rabat.

Research Assistant Internship position :

The HLC is currently looking for a Research Assistant intern to work remotely and assist in research related tasks. The Research Assistant will have the opportunity to collaborate directly with the President of the HLC, Dr. Arbaoui, who is also an Assistant Professor at the Free University of Amsterdam, specialized in Migration and Asylum Law. The internship position is open for a minimum of 2.5 months and a maximum of 6 months. The intern will have the opportunity to access a training module on asylum law and refugee status determination.

Job Duties and Responsibilities

Under the direct supervisor of the President, the Research Assistant intern will be in charge of:

- Assist in conducting research,
- Proofreading, editing, compiling bibliographies,
- Writing literature reviews, summarizing research materials,
- Attend seminars and conferences,
- Prepare articles, reports, and presentations,
- Translate research papers and documents from English to French and vice versa,
- Provide administrative support, as needed.

Requirements

- Academic and/or work experience related to the field of research,
- Great attention to detail with strong organizational skills,
- Excellent verbal and written communication skills,
- Ability to work independently and flexibly,
- Familiarity with Microsoft Office programs and Google drive,
- Full professional proficiency in English, preferably also in French.

Application procedure

If you are interested in one of our internship positions, we invite you to submit your interest by filling out the Word document you can find on the website under "comment postuler au stage." In addition to this document, you will be asked to send your CV as well as your cover letter (max 2 pages) to the following email: coordination.cliniquehijra@gmail.com. Please indicate in the cover letter the internship offer for which you are applying (eg. Internship - Political and advocacy officer), and demonstrate to what extent your skills and knowledge correspond to the offer in question.

For any further information, we invite you to consult our website: <https://www.cjhm.org/devenir-clinicien>